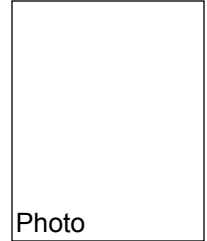




## European and International Business Law

- LL.M. - Master of Laws (full time regular 2 semesters)  
Start: \_\_\_\_\_
- LL.M. - Master of Laws (full time flexible 4 semesters)  
Start: \_\_\_\_\_



# Application Form & Application for Admission (full time)

### Personal Data

Sex  female  male Academic Degree(s) \_\_\_\_\_

First Name \_\_\_\_\_

Last Name \_\_\_\_\_

Home Address (Street, Street no., Apt. no.,  
Postal Code, City, Country) \_\_\_\_\_

Phone/Fax \_\_\_\_\_ Email \_\_\_\_\_

Date of Birth \_\_\_\_\_ Place of Birth \_\_\_\_\_

Social Insurance Number \_\_\_\_\_ Nationality \_\_\_\_\_

### Education

#### Information about your Secondary School Leaving Certificate (High School Diploma)

Date (DD.MM.YYYY) \_\_\_\_\_ Country \_\_\_\_\_

Type of Secondary School Leaving Certificate (High School Diploma) \_\_\_\_\_

*Please provide a copy of your Secondary School Leaving Certificate (High School Diploma).*

### Previous Studies

Have you already studied at the University of Vienna?  yes  no

Have you already studied at another Austrian University?  yes  no

\*Your Austrian University Registration Number \_\_\_\_\_

*\*In case you have already studied at an Austrian University, it is required to declare your Austrian University Registration Number!*

#### Completed Study Programs:

*(Attach separate sheet if necessary)*

University/Univ. of Applied Sciences (FH) \_\_\_\_\_

Field(s) of Study \_\_\_\_\_

Year of Graduation \_\_\_\_\_

Extracurricular Activities \_\_\_\_\_

*(Attach separate sheet if necessary)*

Publications

(Attach separate sheet if necessary)

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Please list any further qualifications in your CV.

### Languages

English       A1    A2    B1    B2    C1    C2    native

European language levels: <http://europass.cedefop.europa.eu/LanguageSelfAssessmentGrid/en>

If English is not your native language: Have you taken the Test Of English as a Foreign Language (TOEFL) or any other standard English examination?

yes    no

Name of Examination	_____	Date	_____
Location of Test Center	_____	Score	_____

If no: Any Other Proof of English Language Proficiency \_\_\_\_\_

Please provide a copy of your standard English examination or of any other proof of your English language proficiency.

### Current Employment

Name of Employer \_\_\_\_\_

Address of Employer  
(Street, Street no., Apartment no.,  
Postal Code, City, Country) \_\_\_\_\_

Phone/Fax \_\_\_\_\_ Email \_\_\_\_\_

Position \_\_\_\_\_

Employed Since \_\_\_\_\_

In Current Position Since \_\_\_\_\_

Career Goal \_\_\_\_\_

Please provide a detailed list of all your previous employments in your CV.

### Funding

I will bear the costs myself

The costs will be covered    completely    partly   by \_\_\_\_\_

I was granted a scholarship for this Program by: \_\_\_\_\_

### How did you learn about this Postgraduate Program?

<input type="checkbox"/> Print media, advertisement	<input type="checkbox"/> Leaflet, brochure, poster
<input type="checkbox"/> Website of the Postgraduate Center	<input type="checkbox"/> I am a student at/graduate of the University of Vienna
<input type="checkbox"/> Website of the Program	<input type="checkbox"/> Internet: _____
<input type="checkbox"/> Fair	<input type="checkbox"/> Recommendation by: _____
	<input type="checkbox"/> Other: _____

## Preferred Contact Address

Private address                       Professional address

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## Application (full time)

I hereby apply for the LL.M. Program "European and International Business Law"

2 semesters full time regular                      , or                       4 semesters full time flexible

My application is binding. The tuition fee for this LL.M. Program is € 11.600,-. The tuition fee is exempt from value-added tax.

Travel, accommodation, living expenses, health insurance and expenses for teaching materials (books, lecture notes, etc.) are not covered by the tuition fee. All bank charges incurred for remitting the tuition fee must be covered by the applicant.

The number of spaces is limited. Admission to the Program is subject to the number of spaces available, time of application and the applicant's qualifications. All postgraduate programs are extraordinary study programs pursuant to the Austrian University Act of 2002. Students of postgraduate programs are admitted as extraordinary students.

The tuition fee (€ 11.600,-) consists of three installments. Upon notification of admission by the Program Director, a down payment of 10% of the tuition fee (€ 1.160,-) is due. The application process is completed with the payment of 10% of the tuition fee.

The second installment is 50% of the remaining amount (€ 5.220,-) and is  
- for students who start in the winter semester due on 1st of September.  
- for students who start in the spring semester due on 1st of February.

The third installment (€ 5.220,-) is  
- for regular full time students who start in the winter semester due on 1st of February.  
- for regular full time students who start in the spring semester due on 1st of September.

- for flexible full time students who start in the winter semester due on 1st of September of the following year.  
- for flexible full time students who start in the spring semester due on 1st of February of the following year.

Cancellation of the application has to be submitted in writing within two weeks after the notification of admission. After this period the cancellation fee will be 10% of the tuition fee (€ 1.160,-). If an application has not been cancelled by the due date of the second installment, the cancellation fee will be € 6.380,-. The cancellation fee will be 100% of the tuition fee after the beginning of the Program. The tuition fee will not be refunded if the applicant drops out of the Program.

The University of Vienna reserves the right to cancel the Program for compelling reasons before it starts. In this case, all tuition fees paid will be refunded. The Program Director reserves the right to make necessary changes to the curriculum, to change the venues and to make any organizational changes needed upon short notice.

## Please attach copies of the following documents to this application form in English

1. CV
2. Proof of English language proficiency (only for non-native speakers who did not graduate from an English-language program)
3. Academic degrees or any other graduation diplomas
4. Academic transcripts including final grades
5. Passport
6. High School Diploma
7. Letter of motivation

I hereby confirm to the best of my knowledge and belief that the information I have given in this application and in all attached supporting documents is complete and correct.

Please sign this form and send your complete application to:

University of Vienna  
Postgraduate LL.M. Program in European and International Business Law  
Department of Commercial and Business Law  
Dipl.- Jur. Maria Sturm, LL.M.  
Schottenbastei 10-16 (Juridicum)  
1010 Vienna, Austria

[maria.sturm@univie.ac.at](mailto:maria.sturm@univie.ac.at)

Tel. + 43 1 4277 10831

Fax +43 1 4277 35293

I hereby agree that my data can be stored electronically for the purpose of this Program and that I will receive mail for information purposes. I have the right to object to such mail at any time. My data will not be disclosed to any third party.

Place, Date

Signature