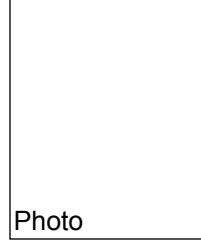




Application Form & Application for Admission (part-time)



Personal Data

Sex female male Academic Degree(s) _____

First Name _____

Last Name _____

Home Address (Street, Street no., Apt. no., _____

Postal Code, City, Country) _____

Phone/Fax _____ Email _____

Date of Birth _____ Place of Birth _____

Social Insurance Number _____ Nationality _____

Education

Information about your Secondary School Leaving Certificate (High School Diploma)

Date (DD.MM.YYYY) _____ Country _____

Type of Secondary School Leaving Certificate (High School Diploma) _____

Please provide a copy of your Secondary School Leaving Certificate (High School Diploma).

Previous Studies

Have you already studied at the University of Vienna? yes no

Have you already studied at another Austrian University? yes no

*Your Austrian University Registration Number _____

**In case you have already studied at an Austrian University, it is required to declare your Austrian University Registration Number!*

Completed Study Programs:
(Attach separate sheet if necessary)

University/Univ. of Applied Sciences (FH) _____

Field(s) of Study _____

Year of Graduation _____

Extracurricular Activities _____

(Attach separate sheet if necessary) _____

Publications

(Attach separate sheet if necessary)

Please list any further qualifications in your CV.

Languages

English A1 A2 B1 B2 C1 C2 native

European language levels: <http://europass.cedefop.europa.eu/LanguageSelfAssessmentGrid/en>

If English is not your native language: Have you taken the Test Of English as a Foreign Language (TOEFL) or any other standard English examination?

yes no

Name of Examination	_____	Date	_____
Location of Test Center	_____	Score	_____

If no: Any Other Proof of English Language Proficiency _____

Please provide a copy of your standard English examination or of any other proof of your English language proficiency.

Current Employment

Name of Employer _____

Address of Employer
(Street, Street no., Apartment no.,
Postal Code, City, Country) _____

Phone/Fax _____ Email _____

Position _____

Employed Since _____

In Current Position Since _____

Career Goal _____

Please provide a detailed list of all your previous employments in your CV.

Funding

I will bear the costs myself

The costs will be covered completely partly by _____

I was granted a scholarship for this Program by: _____

How did you learn about this Postgraduate Program?

<input type="checkbox"/> Print media, advertisement	<input type="checkbox"/> Leaflet, brochure, poster
<input type="checkbox"/> Website of the Postgraduate Center	<input type="checkbox"/> I am a student at/graduate of the University of Vienna
<input type="checkbox"/> Website of the Program	<input type="checkbox"/> Internet: _____
<input type="checkbox"/> Fair	<input type="checkbox"/> Recommendation by: _____
	<input type="checkbox"/> Other: _____

Preferred Contact Address

Private address Professional address

Application (part-time)

I hereby apply for the part time LL.M. Program "European and International Business Law"

Start: _____

My application is binding. The tuition fee for this LL.M. Program is € 11.600,-. The tuition fee is exempt from value-added tax.

Travel, accommodation, living expenses, health insurance and expenses for teaching materials (books, lecture notes, etc.) are not covered by the tuition fee. All bank charges incurred for remitting the tuition fee must be covered by the applicant.

The number of spaces is limited. Admission to the Program is subject to the number of spaces available, time of application and the applicant's qualifications. All postgraduate programs are extraordinary study programs pursuant to the Austrian University Act of 2002. Students of postgraduate programs are admitted as extraordinary students.

The tuition fee (€ 11.600,-) consists of three installments. Upon notification of admission by the Program Director, a down payment of 10% of the tuition fee (€ 1.160,-) is due. The application process is completed with the payment of 10% of the tuition fee.

The second installment is 50% of the remaining amount (€ 5.220,-) and is due four weeks before the first LL.M. Block Week starts.

The third installment (€ 5.220,-) is due six months after the due date of the second installment. If a student receives approval to complete the part time program over a period of two years, in this case the third installment is due one year after the due date of the second installment.

Cancellation of the application has to be submitted in writing within two weeks after the notification of admission. After this period the cancellation fee will be 10% of the tuition fee (€ 1.160,-). If an application has not been cancelled by the due date of the second installment, the cancellation fee will be € 6.380,-. The cancellation fee will be 100% of the tuition fee after the beginning of the Program. The tuition fee will not be refunded if the applicant drops out of the Program.

The University of Vienna reserves the right to cancel the Program for compelling reasons before it starts. In this case, all tuition fees paid will be refunded. The Program Director reserves the right to make necessary changes to the curriculum, to change the venues and to make any organizational changes needed upon short notice.

Please attach copies of the following documents to this application form in English

1. CV
2. Proof of English language proficiency (only for non-native speakers who did not graduate from an English-language program)
3. Academic degrees or any other graduation diplomas
4. Academic transcripts including final grades
5. Passport
6. High School Diploma
7. Letter of motivation

I hereby confirm to the best of my knowledge and belief that the information I have given in this application and in all attached supporting documents is complete and correct.

I hereby agree that my data can be stored electronically for the purpose of this Program and that I will receive mail for information purposes. I have the right to object to such mail at any time. My data will not be disclosed to any third party.

Please sign this form and send your complete application to:

University of Vienna
Postgraduate LL.M. Program in European and
International Business Law
Department of Commercial and Business Law
Dipl.- Jur. Maria Sturm, LL.M.
Schottenbastei 10-16 (Juridicum)
1010 Vienna, Austria

maria.sturm@univie.ac.at

Tel. + 43 1 4277 10831

Fax +43 1 4277 35293

Place, Date

Signature
