



Global Political Economy of Sustainable Development (Master of Science)

3 semesters full time
Start: Winter Term 2017/18

5 semesters part time
Start: Winter Term 2017/18

Application Form & Application for Admission

Personal Data

Sex female male Academic Degree(s) _____

First Name _____

Last Name _____

Home Address (Street, Street no., Apt. no.,
Postal Code, City, Country) _____

Phone/Fax _____ Email _____

Date of Birth _____ Place of Birth _____

Social Insurance Number _____ Nationality _____

Education

Information about your Secondary School Leaving Certificate (High School Diploma)

Date (DD.MM.YYYY) _____ Country _____

Type of Secondary School Leaving Certificate (High School Diploma) _____

Please provide a copy of your Secondary School Leaving Certificate (High School Diploma).

Previous Studies

Have you already studied at the University of Vienna? yes no

Have you already studied at another Austrian University? yes no

*Your Austrian University Registration Number _____

**In case you have already studied at an Austrian University, it is required to declare your Austrian University Registration Number!*

Completed Study Programs:

(Attach separate sheet if necessary)

University/Univ. of Applied Sciences (FH) _____

Field(s) of Study _____

Year of Graduation _____

Extracurricular Activities _____

(Attach separate sheet if necessary)

Publications

(Attach separate sheet if necessary)

Please list any further qualifications in your CV.

Languages

English A1 A2 B1 B2 C1 C2 native

European language levels: <http://europass.cedefop.europa.eu/LanguageSelfAssessmentGrid/en>

If English is not your native language: Have you taken the Test Of English as a Foreign Language (TOEFL) or any other standard English examination?

yes no

| | | | |
|-------------------------|-------|-------|-------|
| Name of Examination | _____ | Date | _____ |
| Location of Test Center | _____ | Score | _____ |

If no: Any Other Proof of English Language Proficiency _____

Please provide a copy of your standard English examination or of any other proof of your English language proficiency.

Current Employment

Name of Employer _____

Address of Employer
(Street, Street no., Apartment no.,
Postal Code, City, Country) _____

Phone/Fax _____ Email _____

Position _____

Employed Since _____

In Current Position Since _____

Career Goal _____

Please provide a detailed list of all your previous employments in your CV.

Funding

I will bear the costs myself

The costs will be covered completely partly by _____

I was granted a scholarship for this Program by: _____

How did you learn about this Postgraduate Program?

| | |
|---|---|
| <input type="checkbox"/> Print media, advertisement | <input type="checkbox"/> Leaflet, brochure, poster |
| <input type="checkbox"/> Website of the Postgraduate Center | <input type="checkbox"/> I am a student at/graduate of the University of Vienna |
| <input type="checkbox"/> Website of the Program | <input type="checkbox"/> Internet: _____ |
| <input type="checkbox"/> Fair | <input type="checkbox"/> Recommendation by: _____ |
| <input type="checkbox"/> Competence magazine | <input type="checkbox"/> Other: _____ |

Preferred Contact Address

- Private address Professional address
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Application

I hereby apply for the postgraduate Program Master of Science in Global Political Economy of Sustainable Development starting in the Winter term 2017/2018:

- 3 semesters full time, or 5 semesters part time

The tuition fee for the Program is € 14,500. The tuition fee is exempt from value-added tax. Travel, accommodation, living expenses, health insurance, visa and expenses for teaching material (books, lecture notes, etc.) are not covered by the tuition fee. All bank charges incurred for remitting the tuition fee must be covered by the applicant. All Postgraduate Programs (Universitätslehrgänge) are extraordinary Study Programs pursuant to the Austrian University Act of 2002. Students of Postgraduate Programs are admitted as extraordinary students.

The number of spaces is limited. The admission to the Program is subject to the applicant's qualification, timely application and limited places (max. 30 students). After the selection process and once I receive the positive admission statement by the Scientific Director of the Program, I have 4 weeks to accept or reject the admission offer. If I do not respond in writing within 4 weeks, the offer is considered to be accepted. Rejection of the admission statement in the given time frame is free of charge.

Once the admission offer is accepted, my application is binding and I will take full responsibility bearing the tuition fee of € 14,500. After the acceptance of the university's offer by the student, the first instalment of € 2,500 is due immediately. It covers the administrative fee and is not refundable. The spot is secured once the administrative fee is paid. The second instalment of € 6,000 is due by 1 October 2017 and the third instalment of € 6,000 is due by the end of June 2018.

Cancellation of the application has to be submitted in writing within 4 weeks after the notification of admission: After this period the cancellation fee will be € 2,500. If an application is not cancelled in due time (i.e. within 6 weeks after final acceptance of the student), the cancellation fee amounts to 50 % of the tuition fee unless the applicant provides a qualified substitute. The cancellation fee will be 100 % of the tuition fee after the official starting date of the Program (1 October 2017).

In case I am required to apply for a visa and residence permit, I am herewith declaring that I will take care of all necessary arrangements in a timely manner before the start of the course. I am aware that the time between my visa application and the receipt of the Austrian visa and residence permit can take up to several months.

The University of Vienna reserves the right to cancel the Program for compelling reasons before it starts. In this case, all tuition fees paid will be refunded. The Scientific Director reserves the rights to make necessary changes to the curriculum, to change the venues and to make any organizational changes needed upon short notice.

I declare that the information given on this application is true and complete. By signing this form, I agree that I have read, understood and agree to all information provided in this application form.

Please attach copies of the following documents to this application form in English

1. Curriculum Vitae
2. Letter of Motivation (1-2 pages)
3. Academic transcripts including final grades (all transcripts or translations thereof must be either in German or English)
4. Copy of your University Diploma and/or proof of relevant work experience (5 years)
5. Copy of Passport
6. Excerpt of a few pages of an English paper. This can be a research paper, scientific paper, policy document, publication, etc. (max. 10 pages)
7. Proof of English language proficiency (in case of non-native speakers who did not graduate from an English language program)

I hereby confirm to the best of my knowledge and belief that the information I have given in this application and in all attached supporting documents is complete and correct .

I hereby agree that my data can be stored electronically for the purpose of this Program and that I will receive mail for information purposes. I have the right to object to such mail at any time. My data will not be disclosed to any third party.

Please sign this form and send your complete application to:

ÖFSE – Österreichische Forschungstiftung für
Internationale Entwicklung
Austrian Research Foundation for International
Development
im C3 - Centrum für Internationale Entwicklung
Mag. a. Daniela Baumgartner
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Tel.: + 43 1 317 40 10 - 103

Fax: + 43 1 317 40 10 - 150

Place, Date

Signature