



Master of Laws (LL.M.), (2 semesters, part-time)

Start: winter semester 2023/24

Application Form & Application for Admission

Personal Data

*Sex female male non-binary Academic Degree(s) _____

First Name _____

Last Name _____

Home Address (Street, Street no., Apt. no., _____
Postal Code, City, Country) _____

Phone/Fax _____ E-Mail _____

Date of Birth _____ Nationality _____

Social Insurance Number _____

**Personal Data as specified in passport/id-card*

Education

Previous Studies

Have you already studied at the University of Vienna? yes no

Have you already studied at another Austrian University? yes no

*Your Austrian University Registration Number _____

**In case you have already studied at an Austrian University, it is required to declare your Austrian University Registration Number!*

Completed Study Programs:

(Attach separate sheet if necessary)

University/Univ. of Applied Sciences (FH) _____

Field(s) of Study _____

Year of Graduation _____

Extracurricular Activities _____

(Attach separate sheet if necessary)

Publications _____

(Attach separate sheet if necessary)

Please list any further qualifications in your CV.

Languages

English B2 C1 C2 native

European language levels: <http://europass.cedefop.europa.eu/LanguageSelfAssessmentGrid/en>

If English is not your native language: Have you taken the Test of English as a Foreign Language (TOEFL) or any other standard English examination?

yes no

Name of Examination	_____	Date	_____
Location of Test Center	_____	Score	_____

If no: Any other proof of English language proficiency _____

Please provide a copy of your standard English examination or of any other proof of your English language proficiency.

Current Employment

Name of Employer _____

Address of Employer (Street, Street no., Apartment no., _____

Postal Code, City, Country) _____

Phone/Fax _____ E-Mail _____

Position _____

Employed Since _____

In Current Position Since _____

Career Goal _____

Please provide a detailed list of all your previous employments in your CV.

Funding

I will bear the costs myself

The costs will be covered completely partly by _____

I was granted a scholarship for this Program by: _____

How did you learn about this Postgraduate Program?

<input type="checkbox"/> Print media/advertisements/magazines	<input type="checkbox"/> Newsletter
<input type="checkbox"/> Website	<input type="checkbox"/> Student/Alumni of the University of Vienna
<input type="checkbox"/> Internet/search engines/platforms for continuing education	<input type="checkbox"/> Social Media (Facebook/Twitter/Xing etc.)
<input type="checkbox"/> Fairs/Events	<input type="checkbox"/> At recommendation of: _____
<input type="checkbox"/> Alumniverband	<input type="checkbox"/> Others: _____

Preferred Contact Address

Private address Professional address

Application

I hereby apply for the Continuing Education Master Program *Human Rights, Master of Laws (LL.M.), (2 semesters, part time)*.

My application is binding. The tuition fee for this Continuing Education Master Program is € 13.000,- (incl. students' union fee). For additional semesters (beyond the standard period of study) the regulation of the University of Vienna applies. In the Continuing Education Master Program *Human Rights* one semester of tolerance is granted with no additional fees. For each following semester an additional tuition fee (incl. students' union fee) is to be paid. The tuition fee is exempt from value-added tax. Travel, accommodation, living expenses, health insurance and expenses for teaching materials (books, lecture notes, etc.) are not covered by the tuition fee. All bank charges incurred for remitting the tuition fee must be covered by the applicant.

The number of spaces is limited. Admission to the Program is subject to the number of spaces available, time of application and the applicant's qualifications. The basis is the curriculum as published in the University Gazette in its respective valid edition. All postgraduate programs are extraordinary study programs pursuant to the Austrian University Act of 2002. Students of postgraduate programs are admitted as extraordinary students.

The tuition fee (€ 13.000,-) consists of three installments. Upon notification of admission by the Program Director, a down payment of 10% of the tuition fee (€ 1.300,-) is due within 14 days. The application process is completed with the payment of 10% of the tuition fee. The second installment is 50% of the remaining amount (€ 5.850,-) and is due at the beginning of the first semester. The third installment (€ 5.850,-) is due at the beginning of the second semester.

Cancellation of the application has to be submitted in writing. Within 14 days after the notification of acceptance into the program the cancellation will be exempt of charges. After this period and no later than 6 weeks before the start of the Program, the cancellation fee will be 10% of the tuition fee (€ 1.300,-). The cancellation fee will be 100% of the tuition fee after the beginning of the Program and outstanding installments are still to be paid. The tuition fee will not be refunded if the applicant drops out of the Program.

The Postgraduate Center reserves the right to cancel the Program for compelling reasons before it starts. In this case, all tuition fees paid will be refunded. The Program Director reserves the right to make necessary changes to the curriculum, to change the venues and to make any organizational changes needed upon short notice.

Please attach copies of the following documents to this application form in English

1. Curriculum Vitae (2 pages)
2. Letter of motivation (1-2 pages)
3. University diploma (Academic degrees or any other graduation diplomas)
4. Proof of English language proficiency (B2 level)
5. Copy of passport

Please sign this form and send your complete application to:

University of Vienna - Postgraduate Center
Continuing Education Program
Human Rights

Agnes Raschauer, Bakk. MA
Spitalgasse 2, Court 1, Entrance 1.14.1
1090 Vienna

T: +43-1-4277-10838
humanrights@univie.ac.at

I hereby confirm with my signature to the best of my knowledge and belief that the information I have given in this application and in all attached supporting documents is complete and correct.

Date, Place _____

Signature _____

Instead of a handwritten signature, you can insert a valid electronic signature (e.g. a mobile signature via A-Trust, e-Tresor, PrimeSign). Please note that scans of your handwritten signature or signatures created digitally do not fulfill the requirements of a valid electronic signature and, therefore, cannot be accepted.